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国防科技文献合理布局的启示

自1986年以来,在国防科工委科技情报局的领导下,国防科技文献已初步做到合理布局,收到了一定成效(见本刊第1期李蔚清《浅谈文献资源的合理布局》),但也存在一些问题。他们的做法,对全国如何进行文献资源的合理布局,或许会有一些有益的启示。

一、领导重视,组织落实

领导重视,组织落实,是实现文献合理布局的关键,国防科工委科技情报局非常重视国防科技资源的合理布局,把它作为一项重要的任务来抓。它组织了进口国防科技书刊资料合理布局协调小组,根据工作的需要把它作为协调国防科技文献布局的常设机构。科技情报局的领导多次听取汇报和作出指示,为搞好国防科技文献合理布局起了重要作用。由此想到,要实现全国的文献资源合理布局,国家就必须有一个相应的组织机构来领导、规划和进行协调。因为它不仅涉及到国家科委、文化部,还涉及到其他一些部门。在目前我国体制条块分割的情况下,如果没有一个抓总单位,即是论述合理布局的文章再多,要求合理布局的呼声再高,也只是谈谈而已,无济于事。

二、由简到繁,分期进行

国防科技文献合理布局采取分期分批,逐步实施的做法。从机构体系来讲,先完成部委情报所的合理布局,“部委下属单位由各部委自行组织实施。从文献类型来讲,根据国防工业系统的实际,完成了38种大宗、成套和主要系列文献以及近2000种外文报刊的合理布局。在进行外文报刊布局时,又分三次进行:1986年完成1987年度年价人民币1000元以上的报刊布局;1987年,完成1988年度年价人民币500元以上的报刊布局;1988年,完成所有报刊的合理布局。

要想完成全国的文献资源合理布局,更需由简到繁,有计划、有重点、有层次、分期分批地进行。目前全国可先进行部(委)、省(市)级图书情报机构的合理布局,即从大单位开始,然后再逐步扩展下去。因为这些机构收藏了我国文献资源中的大部分,完成了这些机构的合理布局就解决了大部分的布局任务。从专业、学科上来说,可先按行业系统或采取横向联系的办法进行。这样,虽然从全国来说还可能存在一些不必要的重复和遗漏现象,但为将来全国的布局打下了基础。

从文献类型来讲,先抓大宗、成套和主要系列文献以及出版有规律的报刊的合理布局;对于无出版规律、不易掌握的文献可放在下一步进行。这样,容易收到实效,起到立竿见影的作用。

三、平等协商,互惠互利

进行文献合理布局时,必要的行政干预是需要的,但充分发挥各图书情报单位的积极性也是不可忽视的。其中,最突出的是自始至终要贯彻平等协商、互惠互利的精神。在决定任何问题时,除要求各单位应顾全大局、做出一些必要的牺牲外,还要本着多方受益的原则进行平等协商,绝不把意见强加于人。这样,有利于合理布局持久下去。例如,在具体确定某种文献的收藏单位时,只要本单位经济条件允许、愿意收藏,即使重复,也不要硬性剥夺它的收藏权利。再如,在制订各种规定,办法时,都要互惠互利,优惠条件都能享受,使大家都能身受其益,从中得到好处。这样,积极性才能越来越高。

四、制定措施、保证实施

措施是完成计划和任务的保证。没有必要而周到的措施,再好的计划、方案也将付之东流。凡经过充分讨论、反复论证决定了的,要形成文件,共同执行。为保证方案的实施,要制定切实可行的措施,有些甚至要用合同的形式固定下来。在进行国防科技文献合理布局过程中,国防科工委科技情报局已制定

了一些文件并下发到各有关单位。例如,为了保证进口件并下发到各有关单位,例如,为了保证进口报刊合理布局方案的实施,制定了《期刊相互提供暂行办法》。按《暂行办法》,在参与布局的各成员单位之间,收藏单位有义务向未收藏单位优先提供复制,并有专人和专门设备承担这项工作。需要复制的单位要事先与收藏单位签订合同,具体商定复制的种数、类型、取件方式、付款办法以及双方联系人等。这样,方案落到了实处,保证了方案的实行。

五、改进拨款方针,落实经费

在进行文献资源合理布局时,最敏感、最现实的是经费问题。经费决定着一个单位的收藏品种和收藏数量。目前,各单位的经费来源于各自的上级拨款,没有一个统一的文献机构来全盘规划文献经费的使用,这就给文献合理布局带来很大的困难。国防科技文献合理布局已经碰到了这个难题。要实现全国的文献资源的合理布局,这个问题将更突出。解决这个问题的办法是改进拨款方式,实行文献经费单独拨发,由负责布局的机构掌握、根据合理布局方案的需要,拨发相应的经费,保证合理方案的实施。拨发的经费可分两部分,一部分是按布局方案确定的大宗、成套和系列文献以及报刊的实际需要,拨给收藏单位以足够的经费;另一部分是为各单位搜集无出版规律的单份文献,拨给一定数额的经费。

function, which reflects at two aspects: the first is to search after new way of scientific and technological service for microeconomic construction; the second is to develop superiority of social science service for macroeconomic construction. So two policies will be adopted: the first is to modernize holdings, staffs and service methods and lay a solid foundation for better service; the second is to strengthen informational function and accomplish the transfer of work focus.

The library of municipality directly under the central government— China

Public library — Information service

G258.2

Arousing books from sleep/ Li Jiouqi. zhang Xioufeng//Bulletin of China society of Library Science / China Society of Library Science. —1989,15(2). —51~52

On the basis of traditional service, the Chinese Nationalities Library have unceasingly opened up more extensive and effective service fields from developing document resource by use of new technique and equipments. For six years, they have developed holdings of 500 titles, 317000 copies, including the languages of Chinese, Mongol, tibetan, Uighur, Kazakh, Korean, Manchu, Li nationality, English, Japanese and Sanskrit. The books have been provided to 500 units from 29 provinces, autonomous regions and municipalities, in which some have been sold overseas; some been present at international books exhibitions; some been sent to foreign heads of state as nation gifts. They have earned total 1300000 yuan, 210000 yuan per year. They also pay seriously attention to staff training. The development of holdings have produced beneficial results in society, economy and technology, enabling the library from knowledge treasure house to fountain.

Information resource --- Nationality libraries

Archaic books --- Resources development

G255.1

The enlightenment from resources sharing of sci-tech documents for national defense / Cui Rongxing // Bulletin of China Society of Library Science / China Society of Library Science. —1989, 15(2). --53~54

The sector of national defense has begun to consider and carry out resources sharing since 1986. the newspapers and periodicals of 1987, which annual price was over 1000 yuan, had been distributed in 1986. And in 1987, the newspapers and periodicals of 1988, annual price over 500 yuan, had been distributed. the sharing of all newspapers and periodicals will have been completed before the end of 1988. Moreover, thirty eight kinds of huge numbers of series of documents have been rational distributed. The enlightments are mainly five points: The first is leaders take it seriously and put it into effect; The second is implementing by stages from simplicity to complication; The third is consultation on the basis of equality, reciprocating and mutual benefiting; The fourth is making measure and ensuring it to be implemented; The fifth is improving the appropriations and making sure the funds.

Resource sharing --- System of sci-tech information for national defense

Resource sharing --- Experiences

G259.23