

北京图书馆举办科组长研讨班

〔本刊讯〕为了加强科组建设,提高科组基层干部的思想认识和管理水平,北京图书馆于上年举办了两期科组长研讨班,有120人参加。

研讨班上,由谢道渊等四位馆领导分别作了《科组长的基本职责与应具备的素质》、

《自觉进行职业道德的修养,做一个称职的图书馆工作人员》、《实现科学管理的几个认识问题》和《关于新馆规划和五年发展纲要的设想》的讲话(全文另发),并进行了答疑和讨论。在此基础上,科组长进行个人小结,经研讨小组评议后写成文字材料,交人事处存入干部业务档案,备作考核干部的参考依据。研讨班还要求科组长在学习结束后一个月內,针对本科组执行岗位责任制的具体情况,写出存在的问题、改进的设想及具体落实措施,由所在部、处领导审查并写出评语后送交人事处,以督促执行。

通过学习讨论,科组干部普遍认识到科组长的基本职责首先是搞好本科组的行政管理工作和思想政治工作,而科组长本身的素质,特别是政治思想素质高低对科组长来讲是十分重要的问题。要搞好科组工作,既要

靠抓岗位责任制的落实,又要靠抓人的思想觉悟的提高,加强工作人员的职业道德修养。作为基层单位的管理干部,科组长的精神面貌、政治思想素质、管理能力如何,直接影响着科组的工作效率和全馆社会效益的发挥。研讨会上,大家认识到科组长工作在全馆十分重要,增强了在科组岗位上任劳任怨、尽职尽责为人民服务的自觉性,决心在加强自身建设上下功夫。大家明确了“管理就是生产力”,决心踏踏实实学管理;要有进取精神,进行目标管理;要把社会需要和社会效益作为科学管理的出发点;要用新的管理观念去完善和落实岗位责任制,落实业务规范,进行数据化管理;还要胸怀广阔,有“用人之道”。

北京图书馆面临新馆将于1987年建成并投于使用的任务,大家既受鼓舞,又感到有压力,一致表示要把压力变成动力,以创业者的献身精神,完成历史赋予的使命。

科组干部非常欢迎这种学习和探讨。大家希望能将这种培训方法制度化,以期不断提高科组干部的素质和管理水平,适应新时期的要求。

计算机开展多途径应用提供了良好条件。我馆准备利用配备国标字符集的计算机系统,通过这一支撑软件,识读台湾省发行的机读目录(MARC),加快台湾图书的编目、采购和检索工作。利用这一软件对书目排序,

进行中文机读目录中汉语拼音数据的自动生成,统计本馆汉字使用频度,进行正体字与异体字的连接规范控制,利用小键盘终端快速录入数据。文字研究部门也可以利用其各种元件开展统计、研究。(北图供稿)

Summary

National Library of Beijing holds forum of section heads

For the purpose of strengthening its sections and uplifting the ideological level and managing ability of its section heads to suit the new tasks of a new historical stage – the opening of its new building in 1987, the National Library of Beijing held a forum of its section heads in 1985.

During the forum members of the Library's leadership gave speeches, answered questions and sponsored discussions. The speeches given were entitled "The basic duty and requisite quality of a section head", "Voluntarily cultivate one's moral character to be a competent library staff member", "Some points of cognition for bringing about scientific management" and "On the plan for the new building and a proposed five-year program for development". At the close of the forum, section heads made each one's own summing-up which was to be placed in their file of professional competency for further upraised. (page10)

Initiate new service fields to uplift library service

This paper briefly discusses the importance of the reader service in library, and demonstrates that the reader service in library must be furthered as quickly as possible; firstly, by using various positive methods to open up new fields in the reader service; and secondly, by changing the passive services into active ones, and the simple services into the multidimensional ones. The paper integrates theory with practice, and emphatically relates the experiences and the effects of the reader service carried out in the author's library – Hunan Medical College. Therefore, there is quite some reference value in this paper (page33)

Major events in China's libraries today (1984—1985)

Since the Third Plenary Session of the 11th Central Committee of the Chinese Communist Party, China has entered into an important new period of development. In order to reflect the high lights of this period our editorial board had beginning 1982 compiled annually the "Major Events in China's Libraries Today" which had so far recorded and commented the major events in China's libraries from 1978 to 1985 with respect to cultural policy as well as orientation of professional progress. From the focused comments it can be seen that aiming at satisfying China's need for modernization and for constructing both the material and the moral civilizations, China's libraries in the past eight years had not only widened the scope of development but also made big strides in the degree of organizedness and the level of service.